

**CUPE LOCAL 3904, UNIT 1 CONTRACT LECTURER ASSESSMENT FORM**

CONTRACT LECTURER'S NAME: Lisa Johnston	TERM AND YEAR: Winter 2023
ASSESSOR'S NAME: Dr. Angela Valeo	
DEPARTMENT/SCHOOL: School of Early Childhood Studies	
CLASS: Research II Applications	DATE OF ASSESSMENT: March 7, 2023
COURSE NUMBER (IF APPLICABLE):	
<b>CLASS FORMAT:</b> <input checked="" type="checkbox"/> Lecture <input type="checkbox"/> Studio <input type="checkbox"/> Lab <input type="checkbox"/> Online <input type="checkbox"/> Hybrid/Flipped <input type="checkbox"/> Other (specify): _____	

The Assessor is required to assess the Contract Lecturer (CL) by completing this form. The primary purpose of this assessment shall be to assist with the professional development of the CL. **As such, the assessor and the CL must first have a conversation prior to the assessment in order to clarify the nature of the class format/delivery and to identify areas of specific focus, if applicable.** Following the actual evaluation, both the Assessor and the CL must sign and date the form, after a discussion has taken place. Please use the following guide to rate the CL's performance in each of the areas:

N/A	= Not applicable
1	= Unacceptable
2	= Needs Improvement
3	= Satisfactory
4	= Good / accomplishes tasks diligently and well
5	= Excellent / accomplishes all tasks at a high level

A) SCHOLARSHIP (demonstrated through lecture or classroom/online discussion or resource materials developed for course. Note that if material is online, the assessor is expected to view it prior to the class assessment)	N/A	1	2	3	4	5	SPECIFIC COMMENTS
1. Demonstrates knowledge of subject matter						✓	Excellent knowledge of subject matter.
2. Integrates current situational examples, developments, and/or research findings into the content						✓	Connections made to research.
3. Provides relevance and context for course content						✓	Uses excellent context through questions and examples.
4. Includes appropriate resource material and references with no copyright violations.						✓	
5. Refers students to additional resource material, where appropriate						✓	

<b>B) COURSE DELIVERY</b>	N/A	1	2	3	4	5	<b>SPECIFIC COMMENTS</b>
1. Is well prepared and organized.						✓	
2. Is effective in facilitating/maintaining a positive class learning environment.						✓	
3. If using, audio-visual tools (e.g. ppt, visio, etc.) are clear, effective and enhance learning.						✓	
<b>C) LEARNING</b>	N/A	1	2	3	4	5	<b>SPECIFIC COMMENTS</b>
1. Stimulates critical thinking and analysis through lecture, discussion, online or in class activities.						✓	
2. Assists students to connect course content with prior learned knowledge.						✓	
3. Actively engages students in the learning process through discussion, questions and/or in class activities.						✓	
4. Provides opportunities for students to learn from one another through discussion or in class activities.						✓	Excellent use of class discussions.
5. Adjusts pedagogy to individual and/or group needs, as appropriate.						✓	
<b>D) COMMUNICATION &amp; INTERACTION</b>	N/A	1	2	3	4	5	<b>SPECIFIC COMMENTS</b>
1. Expresses ideas clearly and audibly.						✓	
2. Exhibits enthusiasm and a positive attitude toward students.						✓	Very personable, approachable.
3. Encourages student inquiry/class discussion/ student engagement.						✓	Poses excellent questions.
4. Is open to alternate viewpoints from students.						✓	
5. Responds to student questions and incorporates feedback.						✓	Easily extended student responses
6. Treats students fairly and with respect.						✓	Very clearly.

**E. USE THIS SPACE FOR ADDITIONAL/GENERAL COMMENTS.**

If you have concerns about the physical space impeding effective teaching, please forward these separately to your Chair/Director – they are not part of the evaluation process.

**F. STRENGTHS AND RECOMMENDATIONS**

It was a pleasure observing Lisa Johnston's class. Her personable and approachable manner combined with her excellent knowledge of the subject matter made for a strong, engaging class. Lisa facilitated discussion easily and made connections to previous knowledge and research. Her use of current research in the field enabled students to make strong connections between theory and practice.

**G. CONTRACT LECTURER'S RESPONSE**

I am grateful for Dr. Valeo's generous feedback and assessment of my teaching. As this is my first time teaching this course, it is very meaningful and encouraging to have her knowledgeable perspective and thoughtful comments.

CONTRACT LECTURER'S SIGNATURE: Lisa Johnston DATE: March 11, 2023

**H) SIGNATURES:** Both the Assessor and the Instructor shall sign this form to indicate that a discussion took place.

ASSESSOR'S SIGNATURE: [Signature] DATE: March 10, 2023

CONTRACT LECTURER'S SIGNATURE: Lisa Johnston DATE: March 11, 2023

Note: Pursuant to Article 18 of the CUPE Local 3904 Unit 1 Collective Agreement any ongoing discussions regarding this evaluation shall be with the Contract Lecturer and the Chair/Director.

Copies: Contract Lecturer  
Chair/Director  
Service Record File  
CUPE Local 3904 Unit 1